

SECTION .0400 - VEHICLE USE

01 NCAC 38 .0401 OFFICIAL USE ONLY

(a) State-owned vehicles shall be driven only by state employees and used for official state business except in accordance with this Rule.

(b) An employee may drive the vehicle to and from his or her home when one or more of the following conditions exist:

- (1) by virtue of his or her position, the employee is entitled to use the vehicle and is so approved and authorized by the Secretary of Administration in accordance with IRS Publication 15-B herein incorporated by reference including subsequent amendments and additions. This document may be accessed at <https://www.irs.gov/publications/p15b> at no cost.
- (2) the employee is entitled to use the vehicle for commuting purposes in accordance with G.S. 143-341(8)(i)(7a);
- (3) the employee's home is his or her official work station and the vehicle is parked at home when not being used for official business; or
- (4) the state-owned vehicle is required for a trip the following workday and employee's home is closer to the destination than the official work station, and the employee does not have to report to his or her work station before beginning the trip.

*History Note: Authority G.S. 143-341(8)i;
Eff. October 1, 1992;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018;
Amended Eff. November 1, 2019.*